

University of the Nations
Course/Seminar Registration Form

Form A
Instructions
(06/12)

**Preferably, please fill out the Form A course registration on-line at: <https://update.ywam.org/uofn/af>
(to be submitted upon notification of each new U of N Catalogue production period every three years)

I. Introduction:

Form A includes sections for both Lecture Phase and Field Assignment/Internship Phase. Please remember, in the spirit of collaboration, to consult and communicate your plans to hold the course with your U of N College or Centre leadership, as well as your YWAM geographic leadership.

II. Instructions: How do I use this form and where do I send it?

A. This form A should be used:

1. When registering a course **at your location** with the U of N **for the first time**.
2. When registering a **totally new course**, not registered in the U of N Catalogue. Please be in touch with the appropriate International Dean of College/Centre before filling in the form.
3. **Preceding each new U of N Catalogue** production every three years, for updating of a past registered U of N course so that your revisions will be reflected in the new catalogue.
4. **When you have made major changes** to the curriculum of a course that has already been registered. If there is any question regarding whether you are making major changes (over 25% of curriculum), please consult the appropriate international College/Faculty Dean or Centre Director.

B. This completed form should be sent before the course begins (please do this as early as possible as it may take up to 6 months to register your course) **to the appropriate U of N office for your geographic region of the world:**

- **For Latin America and other Latin nations:** University of the Nations, International Registrar for Latin Records, P.O. Box 2266, AC EQS 104-304, Brasilia, DF 70343-970, BRAZIL Email: registrar.latin@uofn.edu
- **For North America and English-speaking Central America/Caribbean:** University of the Nations, International Registrar for NACAC, P.O. Box 1005, Grayson, GA 30017, U.S.A. Email: registrar.nacac@uofn.edu
- **For Europe:** Youth With A Mission Amsterdam, UofN International Registrar for Europe, Kadijkplein 18, 1018 AC Amsterdam, Netherlands Email: registrar.europe@uofn.edu
- **Africa & Middle East:** University of the Nations, International Registrar for AFME, Private Bag X129, Muizenberg, 7950, Republic of South Africa Email: registrar.afme@uofn.edu
- **For EastAsia-Pacific:** University of the Nations, International Registrar for East Asia-Pacific, Box 195, 75-5851 Kuakini Hwy, Kailua-Kona, HI 96740, U.S.A. Email: registrar.ap@uofn.edu
- **For Asia (South Asia; Southeast Asia/Australia; Indochina/Philippines; Central Asia):** University of the Nations, International Registrar for Asia, PO Box 7, Mitchell ACT 2911, Australia Email: registrar.asia@uofn.edu
- **For India:** Registrar, UofN Lonavala, GPO Box 27, Lonavala 410401, M.S. India Email: registrar.india@uofn.edu

C. Please keep a copy of this Form A for your own files.

D. The Lecture Phase and Field Assignment/Internship Phase are regarded as separate courses with their own course numbers and descriptions. If your school includes a Field Assignment/Internship Phase, please include registration information for both courses at the same time. Questions to be answered for each phase, require extensive thought and planning. **Seminars:** Use the number of weeks needed on the form 1-6 maximum.

Course/Seminar Registration: Please enclose payment for Course/Seminar charges as per calculation page.

III. What then happens to the form?

Once the properly completed form is received by the appropriate Int'l Registrar, it will be circulated among the signators listed on page 1 of Form A for approval. If the form is incomplete, it will be returned to you for completion. The registration process may take 6 months and is not registered until signed by the Provost. If your school begins before it has been officially registered, please complete forms B-D and send them to the appropriate U of N International Registrar's Office for your geographic region of the world.

IV. Overview of Forms

FORM A: Sent in to register a course as stated in Part II Section A above.

FORM B: Sent in the second week of the lecture phase of every school. Lists names and data of students.

FORM C1: Sent in at end of Lecture Phase giving details for each weeks and students' grades for the first phase.

FORM C2: Sent in at end of Field Assignment (F/A) giving details for every week and students' grades for the F/A.

FORM D: Sent in with Form C1 for new Instructors & Resource teachers with the U of N, including YWAM staff.

University of the Nations
Course/Seminar Information
 (Please write clearly as information may be used for the catalogue)

Name of Course, Lecture (First Phase) _____ **Course Number** _____
 Name of Course, Field Assignment _____ Course Number _____
 Name of Course, (Second Phase-if any) _____ Course Number _____
 Name of Course (Third Phase-if any) _____ Course Number _____
 Name of Course (Forth Phase-if any) _____ Course Number _____
 Name of Course (Fifth Phase-if any) _____ Course Number _____

Registering base for the course: _____
City 4k Omega Zone www.4kworldmap.com Country

Base Name _____ **Course language(s)** _____

Projected starting date(s)

Lecture Phase: Starting _____ ending _____ **Field Assignment:** Starting _____ ending _____
Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year

Second Phase: Starting _____ ending _____ Third Phase: Starting _____ ending _____
Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year

Fourth Phase: Starting _____ ending _____ Fifth Phase: Starting _____ ending _____
Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year

Next time course will run _____ **Approximate cost:** Lecture Phase _____ Currency _____
Day/Spell Month/Year

NOTE TO THOSE SIGNING THIS FORM: Both signatures are required to approve this course for registration with UofN.

In 1995, the Board of Regents decided that the local base leadership together with the school leadership decides if they want to register their course with the U of N. If they have decided to register with the U of N then all students who are part of the school are to be registered and record of their attendance and grades will be maintained by the U of N.

1. Course Leader: _____
Name Signature Day/Spell Month/Year

2. Base Leader _____
Name Signature Day/Spell Month/Year

3 a. International Dean/Director of International Committee for the appropriate College/Faculty/Centre:

Name Signature Day/Spell Month/Year

[For totally new courses only: to be filled in by International Dean]

Level of difficulty of course (tick one): introductory intermediate advanced undergraduate graduate

Suggested course number(s) (tick one): 200 level 300 level 400 level 500 level

b. International Dean of International Committee for the next closest appropriate College/Faculty (for new courses only):

Name Signature Day/Spell Month/Year

4. Provost: _____
Name Signature Day/Spell Month/Year

FOR U of N COLLEGES AND INTERNATIONL REGISTRAR OFFICE USE ONLY

Date received from School Leader: _____ Date sent to Int'l Dean/Director: _____
Day/Spell Month/Year Day/Spell Month/Year

Course Registration Charge Paid: _____ Registrar's Signature: _____ Region _____

University of the Nations
Course/Seminar Information
(To be filled in by the School Leader and the Base Leader)

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LOCATION WHERE COURSE IS ACTUALLY TAKING PLACE	LOCATION/MAILING ADDRESS OF THE BASE REGISTERING THE COURSE
---	--

Address: _____	Address: _____
_____	_____
City/Town: _____	City/Town: _____
4k Omega Zone _____	4k Omega Zone _____
Postal Code: _____	Postal Code: _____
Phone Number _____	Fax Number _____
School E-mail _____	Base E-mail _____

FOR NEW COURSES OR COURSES IN NEW LOCATIONS

The course I am registering is as follows: (Please check the appropriate box.)

- A totally new course which is not listed in the U of N catalogue and has not (to my knowledge) been registered anywhere with U of N.**

Have you consulted with the International Dean or representative of the College? Yes No

1. If this is a newly developed course, please write a course description of 1 or 2 paragraphs which summarizes what you think would be most appropriate for including in the U of N catalogue (please print/block).

2. College/Faculty your course most closely relates to (please consult the list in the U of N Catalogue):

College/Faculty _____ Prerequisite (if any) _____

- An existing course listed in the U of N catalogue, but not registered at my location.**
- An update of an existing course which has been registered at my location with U of N, but needs to be re-registered for the new/upcoming U of N catalogue period (every three years). You will be advised when it is time to re-register.**

If the course you are registering now exists presently in the catalogue with both a lecture and field assignment but you are NOT including a field assignment on this Form A, please explain why.

FOR CORE CURRICULUM COURSES

- I want this course to be considered as meeting the core curriculum requirements**
- I have completed the Form A addendum and have sent it by email to corecurriculum@uofn.edu**

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University of the Nations
School Leader Information

(To be filled in by the School Leader and the Base Leader)

Commendation of the U of N School Leader

In order to apply the scriptural principle of commendation expressed in the Pauline epistles, the University of the Nations is requesting information from each of our School Leaders. On this form, we ask about your academic, YWAM, and other training, as well as your ministry experience. We do not mean to imply that degrees or diplomas are prerequisites to be able to minister within the U of N. However, we would like to know of the different ways the Lord has equipped you for your ministry, both formal and informal.

The reasons go beyond academic requirements. We have to answer questions from other institutions concerning the qualifications of our school leaders. But we also have to answer similar questions from insurance companies, governments, and immigration authorities in various countries. The issue is accountability: if we teach accountability as part of the discipleship process, leading to spiritual maturity, we must be ready to live it ourselves. Further, we are accountable not only to academic and government authorities, but to students, students' families, and their pastors. Our primary accountability sphere, after the Lord, is to His Church. As we have information concerning your professional, practical and spiritual qualifications for being a U of N school leader, we are able to commend you to the Church, to governments, and to any other authorities, just as the Apostle Paul commended his co-workers (see Romans 16:1-2, I Corinthians 16:10-11, Ephesians 6:21-22, Colossians 4:10-13 and Titus 3:13).

Thank you for your diligence and faithfulness in providing this information.

Instructions To The School Leader and Base Leader - Please Read Carefully Before Completing Form.

- 1. This information form is to be filled in first by the School Leader
- 2. Then the Base Leader is to fill in their commendation on the School Leader.

School Leader's *Legal** Name _____
* as in passport/ID Last/Family First/Given Middle Any other name

DTS* Lecture Outreach completed at: _____ Year _____
Base location/City Country

Male Female Date of Birth _____ Country of Citizenship _____
Day/Spell Month/Year

Permanent Personal Address _____
Street City

_____ State/Province Zip/Postal Code Country Email Address

I have taken this course as a student I have staffed this course 1 2 3 or more times

U of N College/Faculty of the school _____ My base Location is: _____
City/Town Country

Languages spoken fluently _____ Years of YWAM service _____

(Continued)

University of the Nations
School Leader Information
(To be filled in by the School Leader and the Base Leader)

Educational/Training Background

Name of Institution	Field of Study	Graduation year	Certificate or Degree Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

YWAM experience that has prepared me to lead this course: _____

AUTHORIZATION: I hereby give my permission for YWAM/U of N to use this information in any of the announcements of the course or U of N/YWAM publications.

School Leader's Signature _____ Date _____ Base Location _____
City Country

Base Leader Commendation of the U of N School Leader

Base Leader's *Legal* Name _____
* as in passport/ID Last/Family First/Given Middle Any other name

Male Female Date of Birth _____ Country of Citizenship _____
Day/Spell Month/Year

Base Leader's Email _____ Years of YWAM Service ____ I have known the School Leader for ____ Years.
Please explain why you feel the person above is qualified to lead this course, affirming specific character and leadership qualities, knowledge, gifts, callings, experience, influence upon others, specific contributions to the whole etc.

Base Leader's Signature _____ Date _____ Base Location _____
City Country

LECTURE (FIRST) PHASE REGISTRATION

Please answer each item prayerfully, asking God to clarify His purposes for your course. We realize that the actual Lecture Phase or First Phase may vary to some degree from the original projection; however, this information is vital for achieving the course objectives. You will be able to record actual Lecture Phase activities on Form C1, after the course is completed.

A. Rationale or Purpose Statement - Please share your reasons for running this course and explain how it contributes to the overall goals and objectives of YWAM in the areas of evangelizing and discipling nations.

B. Context of Course - Looking at the context in which the course is set, please answer the following: How does this course relate to the country in which the course is taking place? How does it fit the local or ultimate ministry setting? (The aim is to set the course into an appropriate geographical and socio-cultural framework.)

C. Desired Outcomes of the course: what knowledge, skills and character should the students have acquired/developed at the end of this course? The outcomes define who they should be (the character they are growing in), what they should know (the knowledge that they have acquired), and what they should be able to do (the skills they should have developed). The focus on outcomes within the formal, non-formal and informal environment allows for variety and diverse ways in which each course can be designed. Although the outcomes remain the same, the way that they are arrived at can vary significantly depending on the culture and context in which the training takes place. (Clearly formed outcomes are a great help in effective course planning. It is well worth spending quality time thinking them through and expressing them clearly. Both courses content and methods of presenting the course content are derived from the desired outcomes. They are the means to achieve the outcomes).

List the desired outcomes in the following areas:

KNOW Please specify what **KNOWLEDGE** the student will have **ACQUIRED** by the end of the course:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

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University of the Nations
Course Information (continued)
(To be filled in by school leader)

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DO Please specify what the student will be able to DO as a result of taking this course: (the SKILLS they will develop)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

BE Please specify what CHARACTER aspects the student will GROW in as a result of taking this course:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

D. Values - How do your desired outcomes reflect the U of N Founding Principles/Foundational Values of YWAM? (See U of N Reference Guide for these documents.)

E. Outline of topics of instruction:

WEEK 1: Topic(s) _____

Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____

Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____

Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

University of the Nations
Course Information (continued)
(To be filled in by school leader)

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WEEK 2: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

WEEK 3: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

WEEK 4: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

WEEK 5: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

WEEK 6: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

WEEK 7: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

(Continued)

University of the Nations
Course Information (continued)
(To be filled in by school leader)

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WEEK 8: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

WEEK 9: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

WEEK 10: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

WEEK 11: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

WEEK 12: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you will work toward or accomplish this week _____

Method of Instruction _____ Resource Materials** _____

University of the Nations
Course Information (continued)
 (To be filled in by school leader)

F. Typical Weekly Schedule: Give the breakdown of teaching/learning hours in a typical week (usually 50 or more hours per week), showing how much time is spent on essential activities including lectures, small group, frequency of individual one-on-one staff/student interaction and feedback, intercession, worship, field work, etc. A guideline of a minimum of three hours of intercessory prayer per week has been adopted by the U of N.

Hrs. Activity	Hrs. Activity	Hrs. Activity
<input type="checkbox"/> Evangelism/Mercy Ministry/Other	<input type="checkbox"/> Worship	<input type="checkbox"/> Intercessory Prayer
<input type="checkbox"/> Instruction/Orientation/Teaching	<input type="checkbox"/> Small Group/Discussion	<input type="checkbox"/> Ministry Prep.For Outreach/FA
<input type="checkbox"/> Tests/Evaluation	<input type="checkbox"/> Work Duties	<input type="checkbox"/> Personal Devotion Times
<input type="checkbox"/> Staff/student feedback (one-on-one)	<input type="checkbox"/> Workshop/Laboratory	<input type="checkbox"/> Assignments/Individual Study
<input type="checkbox"/> Personal Application/Ministry	<input type="checkbox"/> Research Projects/Book Reports	<input type="checkbox"/> Other_____

G. Student Evaluation: Show how you will evaluate each student and determine their grade, including the weight given to each element. (Example: Student ministry evaluation-25%, Written assignments and reports-25%, Staff interviews-30%, Personal growth-20%, Total-100%) This applies to all U of N schools and seminars, including DTS.

H. Course Evaluation: How will you evaluate the effectiveness of the course as a whole and whether you have met your objectives? This applies to all U of N courses.

FIELD ASSIGNMENT/INTERNSHIP REGISTRATION

1. Course name and number as shown in the U of N Catalogue if the course already exists (including such courses as directed studies, theses, special topics).

Course Name: _____ Course Number: _____

2. Projected place(s) of Field Assignment/Internship Phase

City/Town	4k Omega Zone	Country
1.		
2.		
3.		
4.		
5.		

University of the Nations
Course Information (continued)
(To be filled in by school leader)

3. Proposed focus of geographical and/or people groups

Geographical: _____ People groups: _____

4. Number of weeks of Field Assignment/Internship _____

Please answer the following items prayerfully. Whereas the actual Field Assignment/Internship Phase may vary to some degree from the original projection, this information is vital for achieving the course outcomes/objectives. You will be able to record actual Field Assignment/Internship activities on Form C2, after the course is completed.

A. Desired Outcomes of the course: what knowledge, skills and character should the students have acquired/developed at the end of this course? The outcomes define who they should be (the character they are growing in), what they should know (the knowledge that they have acquired), and what they should be able to do (the skills they should have developed). The focus on outcomes within the formal, non-formal and informal environment allows for variety and diverse ways in which each course can be designed. Although the outcomes remain the same, the way that they are arrived at can vary significantly depending on the culture and context in which the training takes place. (Clearly formed outcomes are a great help in effective course planning. It is well worth spending quality time thinking them through and expressing them clearly. Both courses content and methods of presenting the course content are derived from the desired outcomes. They are the means to achieve the outcomes).

List the desired outcomes in the following areas:

KNOW Please specify what **KNOWLEDGE** the student will have **ACQUIRED** by the end of the course:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

DO Please specify what the student will be able to **DO** as a result of taking this course: (the **SKILLS** they will develop)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

University of the Nations
Course Information (continued)

(To be filled in by school leader)

BE Please specify what CHARACTER aspects the student will GROW in as a result of taking this course:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

B. Please list strategies for meeting Field Assignment/Practicum/Internship outcomes: Strategies are how you plan to accomplish your desired outcomes, or the methods that will be used to achieve the outcomes of the Field Assignment/Practicum/Internship Phase. Strategies should always be linked to specific outcomes/objectives. There may be several strategies involved in accomplishing a single outcome/objective in some cases. Some typical examples of strategies are:

- Take students out to observe and identify examples of at least five cultural differences between target group and their native culture as it relates to sharing the Gospel.
- Create opportunities for students to actively research an unreached people group.
- Include and involve students in strategy development times. Include instruction and explanation of what is involved in waiting on God, and walking through the process with them for the actual Field Assignment/Internship planning.
- Arrange a variety of opportunities for involvement and coaching in different giftings.

C. Resource Materials used: (such as books, handouts, films, videos, magazine articles, newspapers, etc.)

University of the Nations
Course Information (continued)
(To be filled in by school leader)

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D. Resource Teachers used and Content topics to be covered during the Field Assignment/Practicum/Internship (if any):

E. Outline of Activities: (Internships and Practicums Only)

1. If your students are all doing the internship/practicum together, give a basic overview of what they will actually do during the internship/practicum:

2. If all your students are going to different assignments, give a list of the types of organizations and jobs they are going to for their internship: (internship only)

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University of the Nations
Course Information (continued)

(To be filled in by school leader)

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F. Typical Weekly Schedule: Give the breakdown of teaching/learning hours, showing how much time is spent on essential activities, including ministry activities, lectures, small group, frequency of individual one-on-one staff/student interaction and feedback, intercessory prayer, worship, field work, etc. **A guideline of a minimum of three hours of intercessory prayer per week has been adopted by the U of N. The full learning week is a minimum of 50 hours.**

Hrs. Activity

- Evangelism/Mercy Ministry/Other
- Instruction/Orientation/Teaching
- Tests/Evaluation
- Staff/student feedback (one-on-one)
- Personal Application/Ministry

Hrs. Activity

- Worship
- Small Group/Discussion
- Work Duties
- Workshop/Laboratory
- Research Projects/Book Reports

Hrs. Activity

- Intercessory Prayer
- Ministry Prep.For Outreach/FA
- Personal Devotion Times
- Assignments/Individual Study
- Other_____

G. Student Evaluation: Show how you will evaluate each student and determine their grade, including the weight given to each element. (Example: Student ministry evaluation-25%, Written assignments and reports-25%, Staff interviews-30%, Personal growth-20%, Total-100%) Applies to all U of N Schools including DTS/CDTS.

H. Course Evaluation: How will you evaluate the effectiveness of the course as a whole and whether you have met your objectives?

IMPORTANT:

**AFTER COMPLETING THE DOCUMENTATION FORMS, PLEASE MAKE
A PHOTOCOPY AND KEEP IT ON FILE FOR FUTURE REFERENCE BY
OTHER SCHOOL LEADERS/STAFF**

HAVE YOU:

- Filled Form A out completely?
- Signed your name where requested?

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University of the Nations
Course/Seminar Registration Charges
 (Please Print/Block Letters)

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Course Name _____ Course Number _____ Lecture(First Phase)Start Date _____
day/spell month/year

Registering Base Location _____
City/Town 4k Omega Zone see www.4kworldmap.com Country

Actual Location of Course _____
City/Town 4k Omega Zone see www.4kworldmap.com Country

Course Name _____ Course Number _____

School Leader _____ Email _____
Last/Family First/Given Middle

Base Leader _____ Email _____
Last/Family First/Given Middle

Please see Page 11 for more information.)

In order to calculate the lower payment amount, please select the method from among the following choices which is appropriate to your situation.

1. For the *first* registration of this course/semnar at your location:
 Either US\$35 or 10% of the amount charged to one student* (calculate on next line):

10% of _____ = _____ = _____
One student's course charge in your currency Your currency U.S. Dollars

2. For the *re-registration* of this course/semnar:
 Either US\$125 or 10% of the amount charged to one student* (calculate on next line):

10% of _____ = _____ = _____
One student's course charge in your currency Your currency U.S. Dollars

3. For *major curriculum change* (a registered course which has more than 25% content changes):
 Either US\$125 or 10% of the amount charged to one student* (calculate on next line):

10% of _____ = _____ = _____
One student's course charge in your currency Your currency U.S. Dollars

*EXAMPLE: If your course student charge for one student is \$100, then 10% would be \$10.

Total charges included with this form: _____ Sent by: Bank transfer Check Cash PayPal
 (To pay by PayPal please contact the appropriate International Registrar for your base location.)

If a check is not from YWAM (for example, a personal check), please mark below what applies:

Personal Check Postal Money Order Bank Money Order (Make it out to "University of the Nations)

If a personal check, name on check: _____

Check number: _____ Check Date: _____
(Day/Spell Month/Year)

More Information on U of N Course/Seminar Registration and Charges (continued)

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(06/12)

Please note: In 1995, the Board of Regents decided that the local base leadership together with the school leadership decides if they want to register their course(s) with the University of the Nations. They then register the course by filling out the Form A and sending in the appropriate course registration fee. If they have decided to register the course with the U of N, then all students who are a part of the U of N registered school will be charged a student registration fee, and the record of their attendance and grades will be maintained by the International Records System. This student registration fee should accompany Form B.

1. For the purpose of calculating the Course Registration Charges, the "amount charged to one student" includes tuition, room and board of the course.
2. A single Course Registration Charge is paid with each FORM A.
3. Seminar: (1-6 credit seminars). Seminars pay the standard charges.
4. Consecutive courses making up a school can pay one course registration charge, such as SBS, SECE and integrated MMBC. For example, CHR 213-315-316.

Course similar seminars cannot be combined with the same course registration charge: for example, CHR 213-316 is SBS, but the two SBS Seminars CHR 113 and CHR 115 cannot pay Form A registration with the CHR 213-316 registrations. They are separate and need to be put on another form.

5. Please send your Course Registration Charges attached to FORM A, to your International Registrar. (See payment possibilities, bottom of page 14.)
6. When your course has been registered you will receive a Certificate of your course's affiliation with the U of N, valid for the current U of N Catalogue period.
7. Re-Registration is more costly because the first registration is a discounted version of the normal charge to give benefit to the expense of starting up new schools.

Thank you! for completing this Form A.

Please Do Keep A Copy On File

For Future School Leaders/Staff To Reference

University of the Nations
Student Registration Form

(Due during the first week of class. To be filled in ONLY by school leader or school registrar)

INSTRUCTIONS - PLEASE READ CAREFULLY BEFORE COMPLETING FORM

1. This Form B should be used *every time* a course takes place in order to provide a record of the students who have actually arrived to take the course. Only one Form B is required for a series of sequential courses, such as lecture and field assignment/application phase, unless a new student(s) has been added to a sequential course, then the Form B is required for the new student(s).
2. **Please keep a copy of this Form B at your location. Send original to the International Registrar's Office.**
3. This Form B should be sent with the student registration charges to the appropriate U of N International Registrar's Office for your geographic field:
 - **For Latin America and other Latin nations:** University of the Nations, International Registrar for Latin Records, P.O. Box 2266, AC EQS 104-304, Brasilia, DF 70343-970, BRAZIL Email: registrar.latin@uofn.edu
 - **For North America and English-speaking Central America/Caribbean:** University of the Nations, International Registrar for NACAC, P.O. Box 1005, Grayson, GA 30017, U.S.A. Email: registrar.nacac@uofn.edu
 - **For Europe:** Youth With A Mission Amsterdam, UofN International Registrar for Europe, Kadijkplein 18, 1018 AC Amsterdam, Netherlands Email: registrar.europe@uofn.edu
 - **Africa & Middle East:** University of the Nations, International Registrar for AFME, Private Bag X129, Muizenberg, 7950, Republic of South Africa Email: registrar.afme@uofn.edu
 - **For EastAsia-Pacific:** University of the Nations, International Registrar for East Asia-Pacific, Box 195, 75-5851 Kuakini Hwy, Kailua-Kona, HI 96740, U.S.A. Email: registrar.ap@uofn.edu
 - **For Asia (South Asia; Southeast Asia/Australia; Indochina/Philippines; Central Asia):** University of the Nations, International Registrar for Asia, PO Box 7, Mitchell ACT 2911, Australia Email: registrar.asia@uofn.edu
 - **For India:** Registrar, UofN Lonavala, GPO Box 27, Lonavala 410401, M.S. India Email: registrar.india@uofn.edu

SCHOOL LEADERS, PLEASE PRINT/BLOCK LETTERS OR TYPE ANSWERS TO ALL ITEMS:

Course Name _____ Course Number _____ Lecture (First) Phase Start Date _____
Day/Spell Month/Year

Registering Base Location _____
City/Town 4k Omega Zone see www.4kworldmap.com Country

Actual School Location _____
City/Town 4k Omega Zone see www.4kworldmap.com Country

Base Leader _____ Base Email Address _____
as in passport/ID Last/Family First/Given Middle

School Leader's *Legal** Name _____
as in passport/ID Last/Family First/Given Middle Any other names

DTS Lecture Outreach completed at: _____ Year _____ Student ID _____
Base location Country

Male Female Date of Birth _____ Country of Citizenship _____
Day/Spell Month/Year

Permanent Personal Address _____
Street City

_____ State/Province Zip/Postal Code Country Email Address

I have taken this course as a student I have staffed this course 1 2 3 or more times Years of YWAM service _____

U of N College/Faculty of the school _____ My base Location is: _____
City/Town Country

Languages spoken fluently _____
 Education/Traning: Name of Institution _____ Field of Study _____ Graduation year _____ Certificate or Degree Earned _____

YWAM experience that has prepared me to lead this course: _____

University of the Nations
Student Registration Form (continued)

Form B

Page 2
(06/12)

(Due during the first week of class. To be filled in ONLY by school leader or school registrar/secretary)

SCHOOL LEADERS, PLEASE PRINT/BLOCK LETTERS OR TYPE ANSWERS TO ALL ITEMS:

Course Name _____ Course Number _____ Lecture (First) Phase Start Date _____
Day/Spell Month/Year

Registering Base Location _____
City/Town _____ 4k Omega Zone see www.4kworldmap.com _____ Country _____

Actual Location of Course _____
City/Town _____ 4k Omega Zone _____ Country _____

School Leader's Legal Name _____ Email _____
as in passport/ID Last/Family First/Given Middle

STUDENT INFORMATION (continued) Please photocopy this page if additional space for student information is needed

Legal* Name _____
as in passport/ID Last/Family First/Given Middle Any other names

DTS* Lecture Outreach completed at: _____ Year _____ Student ID _____
Base location Country

Male Female Date of Birth _____ Country of Citizenship _____
Day/Spell Month/Year

Permanent Personal Address _____
Street _____ City _____

State/Province _____ Zip/Postal Code _____ Country _____ Email Address _____

Legal* Name _____
as in passport/ID Last/Family First/Given Middle Any other names

DTS* Lecture Outreach completed at: _____ Year _____ Student ID _____
Base location Country

Male Female Date of Birth _____ Country of Citizenship _____
Day/Spell Month/Year

Permanent Personal Address _____
Street _____ City _____

State/Province _____ Zip/Postal Code _____ Country _____ Email Address _____

Legal* Name _____
as in passport/ID Last/Family First/Given Middle Any other names

DTS* Lecture Outreach completed at: _____ Year _____ Student ID _____
Base location Country

Male Female Date of Birth _____ Country of Citizenship _____
Day/Spell Month/Year

Permanent Personal Address _____
Street _____ City _____

State/Province _____ Zip/Postal Code _____ Country _____ Email Address _____

Legal* Name _____
as in passport/ID Last/Family First/Given Middle Any other names

DTS* Lecture Outreach completed at: _____ Year _____ Student ID _____
Base location Country

Male Female Date of Birth _____ Country of Citizenship _____
Day/Spell Month/Year

Permanent Personal Address _____
Street _____ City _____

State/Province _____ Zip/Postal Code _____ Country _____ Email Address _____

Please continue on to **Student Course Charges** page

(Continued)

More Information on U of N
Student Registration Charges
(continued)

Form B
Page 4
(06/12)

Please note: In 1995, the Board of Regents decided that the local base leadership together with the school leadership decides if they want to register their course(s) with the University of the Nations. They then register the course by filling out the Form A and sending in the appropriate course registration fee. If they have decided to register the course with the U of N, then all students who are a part of the U of N registered school will be charged a student registration fee, and the record of their attendance and grades will be maintained by the International Records System. This student registration fee should accompany Form B.

1. For the purpose of calculating the Student Registration Charges, the "amount charged to one student" includes tuition, room and board only.
2. The Student Charges for the Lecture Phase are paid with the Form B, using Page 3 to figure the total amount. There are no charges for field assignment or internships.

When payment is received with the Form B Student Registration, officially signed U of N Course Completion Certificates will be issued for the course, and sent to the school leader at the school location to be filled in by school leader.

3. Seminars: (1-6 credit seminars). Seminars pay the standard charges as outlined on previous page.
4. Please send your Student Registration Charges to your International Registrar.
5. When your payment has been received you will receive a receipt from the International Registrar's Office.

IMPORTANT:

**AFTER COMPLETING THE DOCUMENTATION FORMS, PLEASE MAKE
A PHOTOCOPY AND KEEP IT ON FILE FOR FUTURE REFERENCE BY
OTHER SCHOOL LEADERS/STAFF**

University of the Nations
Lecture (First) Phase
Final Student Evaluation & Report

Form C1
Instructions
(06/12)

(Due within 48 hours of course completion. To be filled in by school leader)

INSTRUCTIONS - PLEASE READ CAREFULLY BEFORE COMPLETING FORM

1. This Form C1 should be used every time a lecture phase takes place in order to provide a clear course description with objectives, speakers, topics, primary activities, resource teachers and method of student evaluation, plus the grades of the students who have actually taken the course.
2. A separate Form C2 is required for the Field Assignment/Internship (Second) Phase.
3. Multiple dates for lecture phase / field assignment: If the lecture phase dates are multiple, (for example, a week of lecture phase is done in the middle of the outreach phase), please list the exact dates under 'additional dates' on C1 Page 1.
4. This Form C1 should be sent to the appropriate U of N office for your region:
 - **For Latin America and other Latin nations:** University of the Nations, International Registrar for Latin Records, P.O. Box 2266, AC EQS 104-304, Brasilia, DF 70343-970, BRAZIL Email: registrar.latin@uofn.edu
 - **For North America and English-speaking Central America/Caribbean:** University of the Nations, International Registrar for NACAC, P.O. Box 1005, Grayson, GA 30017, U.S.A. Email: registrar.nacac@uofn.edu
 - **For Europe:** Youth With A Mission Amsterdam, UofN International Registrar for Europe, Kadijksplein 18, 1018 AC Amsterdam, Netherlands Email: registrar.europe@uofn.edu
 - **Africa & Middle East:** University of the Nations, International Registrar for AFME, Private Bag X129, Muizenberg, 7950, Republic of South Africa Email: registrar.afme@uofn.edu
 - **For EastAsia-Pacific:** University of the Nations, International Registrar for East Asia-Pacific, Box 195, 75-5851 Kuakini Hwy, Kailua-Kona, HI 96740, U.S.A. Email: registrar.ap@uofn.edu
 - **For Asia (South Asia; Southeast Asia/Australia; Indochina/Philippines; Central Asia):** University of the Nations, International Registrar for Asia, PO Box 7, Mitchell ACT 2911, Australia Email: registrar.asia@uofn.edu
 - **For India:** Registrar, UofN Lonavala, GPO Box 27 Lonavala 410401, M.S. India Email: registrar.india@uofn.edu
5. Explanation of grading system (See the U of N Reference Guide for a fuller explanation of letter grades).
 - A. Letter Grades

A = Excellent	S = Satisfactory	I = Incomplete
B = High Achievement	U = Unsatisfactory	T = Deferred
C = Moderate Achievement	W = Withdrawn	X = Audit
D = Minimum Achievement	N = No credits (800 level courses)	
F = Failing		
 - B. The five grades (A, B, C, D, & S) signify various levels of achievement for which academic credit is recorded.
 - C. The Satisfactory/Unsatisfactory (S/U) are used for DTS only. All other courses and seminars are to be graded with letter grades, regardless of their length.
 - D. The remaining categories (W, I, T, N & X) apply to all courses/seminars and signify levels of achievement or circumstances for which credit toward graduation will not be received. For more definition refer to the current U of N catalogue.
 - E. Students that leave class during the first week of school are not to be listed for a grade. Students withdrawing between the second week and prior to the two final weeks of school receive a "W" or "I" grade as appropriate. Students withdrawing during the final two weeks of class receive an "F" or "U" grade.

**IMPORTANT: AFTER COMPLETING THE DOCUMENTATION FORMS,
PLEASE MAKE A PHOTOCOPY AND KEEP IT ON FILE FOR FUTURE
REFERENCE BY OTHER SCHOOL LEADERS/STAFF**

(Continued)

University of the Nations
Lecture (First) Phase
Final Student Evaluation & Report (continued)
 (Due within 48 hours of course completion. To be filled in by school leader.)

Course Name _____ Course Number _____ Base Leader _____
Last/Family First/Given

Registering Base Location _____
City/Town 4k Omega Zone Country Base Name

Actual Location of Course _____
City/Town 4k Omega Zone Country Base Name

Lecture (First) Phase Starting _____ **Lecture (First) Phase Ending** _____
Day/Spell Month/Year Day/Spell Month/Year

School Leader's *Legal** Name _____ Email _____
*as in passport/ID Last/Family First/Given Middle

Additional date(s) if needed:

Lecture Phase starting _____ **ending** _____ **Lecture Phase starting** _____ **ending** _____
Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year

1. Please describe how you feel you achieved the objectives/outcomes, as outlined on page 5-6 in your previously submitted Form A (U of N Course Registration Form). Include any proposed improvements or revision for the future.

2. Describe your method of student evaluation and how you determined each student's grade, including the weight given to each element. (Example: Student ministry evaluation-25%, Written assignments and reports-25%, Staff interviews-30%, Personal growth-20%, Total 100%.) Applies to all U of N Schools including DTS. Also applies to all U of N Seminars.

We need you to give a short report of what actually happened during each week of your school. Please fill in the following report section along with your student grades. (For Thesis/Special Topic courses, a paragraph describing the course can be substituted for the week by week section. Be sure to describe the desired outcomes and primary strategies/activities the students uses to attain these outcomes.)

WEEK 1: Topic(s) _____

Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____

Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____

Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____

Resource Materials* _____

WEEK 2: Topic(s) _____

Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____

Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____

Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____

Resource Materials* _____

University of the Nations
Lecture (First) Phase
Final Student Evaluation & Report (continued)
(Due within 48 hours of course completion. To be filled in by school leader)

Form C1
Page 2
(06/12)

WEEK 3: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

WEEK 4: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

WEEK 5: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

WEEK 6: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

WEEK 7: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

University of the Nations
Lecture (First) Phase
Final Student Evaluation & Report (continued)
(Due within 48 hours of course completion. To be filled in by school leader)

Form C1
Page 3
(06/12)

WEEK 8: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

WEEK 9: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

WEEK 10: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

WEEK 11: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

WEEK 12: Topic(s) _____
Teacher(s) _____ Live Video (LV) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Outcomes: identify specific outcomes (from pages 5-6 of your FORM A) you worked toward or accomplished during this week

Primary Activities _____
Resource Materials* _____

NOTE: If the lecture phase dates are multiple, (for example, a week of lecture phase is done in the middle of the outreach phase), please list the exact dates under 'additional dates' C 1 page 1.

University of the Nations

Field Assignment/Application (Second) Phase Final Student Evaluation & Report (continued)

(Due within 48 hours of course completion. To be filled in by school leader)

Form C2
Instructions
(06/12)

INSTRUCTIONS - PLEASE READ CAREFULLY BEFORE COMPLETING FORM

1. This Form C2 should be used every time a Field Assignment/Internship (Second) Phase takes place in order to provide a clear course description with objectives, primary strategies/activities, resource materials and method of student evaluation, plus the grades of the students who have actually taken the Field Assignment/Internship course. Use an additional Form C2 for any Third Phase.

2. Multiple dates for lecture phase / field assignment: If the field assignment phase dates are multiple, (for example, a week of outreach is done in the middle of the lecture phase), please list the exact dates under 'additional dates' on the C2 Page 1.

3. This Form C2 should be sent to the appropriate U of N office for your region:
 - **For Latin America and other Latin nations:** University of the Nations, International Registrar for Latin Records, P.O. Box 1005, Grayson, GA 30017, U.S.A. Email: registrar.latin@uofn.edu
 - **For North America and English-speaking Central America/Caribbean:** University of the Nations, International Registrar for NACAC, P.O. Box 1005, Grayson, GA 30017, U.S.A. Email: registrar.nacac@uofn.edu
 - **For Europe:** Youth With A Mission Amsterdam, UofN International Registrar for Europe, Kadijkplein 18, 1018 AC Amsterdam, Netherlands Email: registrar.europe@uofn.edu
 - **Africa & Middle East:** University of the Nations, International Registrar for AFME, Private Bag X129, Muizenberg, 7950, Republic of South Africa Email: registrar.afme@uofn.edu
 - **For EastAsia-Pacific:** University of the Nations, International Registrar for East Asia-Pacific, Box 195, 75-5851 Kuakini Hwy, Kailua-Kona, HI 96740, U.S.A. Email: registrar.ap@uofn.edu
 - **For Asia (South Asia; Southeast Asia/Australia; Indochina/Philippines; Central Asia):** University of the Nations, International Registrar for Asia, PO Box 7, Mitchell ACT 2911, Australia Email: registrar.asia@uofn.edu
 - **For India:** Registrar, c/o UofN Pune, GPO Box 127 Pune-411001, M.S. India Email: registrar.india@uofn.edu

4. **Please keep a copy of this Form C2 at your location.**

5. Explanation of grading system (See the U of N Reference Guide for a fuller explanation of letter grades).
 - A. Letter Grades

A = Excellent	S = Satisfactory	I = Incomplete
B = High Achievement	U = Unsatisfactory	T = Deferred
C = Moderate Achievement	W = Withdrawn	X = Audit
D = Minimum Achievement	N = No credits (800 level courses)	
F = Failing		

 - B. The five grades (A, B, C, D, & S) signify various levels of achievement for which academic credit is recorded.

 - C. The Satisfactory/Unsatisfactory (S/U) are used for DTS only. All other courses and seminars are to be graded with letter grades, regardless of their length.

 - D. The remaining categories (W, I, T, N & X) apply to all courses/seminars and signify levels of achievement or circumstances for which credit toward graduation will not be received. For more definition refer to the current U of N catalogue.

 - E. Students that leave class during the first week of school are not to be listed for a grade. Students withdrawing between the second week and prior to the two final weeks of school receive a "W" or "I" grade as appropriate. Students withdrawing during the final two weeks of class receive an "F" or "U" grade.

**IMPORTANT: AFTER COMPLETING THE DOCUMENTATION FORMS,
PLEASE MAKE A PHOTOCOPY AND KEEP IT ON FILE FOR FUTURE
REFERENCE BY OTHER SCHOOL LEADERS/STAFF**

(Continued)

University of the Nations
Field Assignment/Application (Second) Phase
Final Student Evaluation & Report (continued)
 (Due within 48 hours of course completion. To be filled in by school leader)

Course Name _____ Course Number _____ Base Leader _____
Last/Family First/Given

Registering Base Location _____
City/Town 4k Omega Zone Country Base Name

Actual Location of Course _____
City/Town 4k Omega Zone Country Base Name

Field Ass/Practicum/Internship Phase starting _____ Field Ass/Practicum/Internship Phase ending _____
Day/Spell Month/Year Day/Spell Month/Year

Additional date(s) if needed:

Field Assign Phase starting _____ ending _____ Field Assign Phase starting _____ ending _____
Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year Day/Spell Month/Year

School Leader's *Legal** Name _____ Email _____
*as in passport/ID Last/Family First/Given Middle

1. Please describe how you feel you achieved the desired outcomes/objectives, as outlined on page in your previously submitted Form A (U of N Course Registration Form). Include any proposed improvements or revision for the future.

2. Describe your method of student evaluation and how you determined each student's grade, including the weight given to each element. (Example: Student ministry evaluation-25%, Written assignments and reports-25%, Staff interviews-30%, Personal growth-20%, Total 100%.) Applies to all U of N Schools including DTS. Also applies to all Seminars.

3. Actual location (s) of Field Assignment/Internship:

City/Town	4k Omega Zone	Country
1.		
2.		
3.		
4.		
5.		

It is important that we have a short report of what actually happened during each week of your school. Please fill in the following report section along with your student grades. (page 4)

Example: WEEK 1

Outcomes: Build the team.
 Primary Strategies/Activities: Teaching on team building, chores for students designed to interact with each other
Tape, Moving in the opposite spirit, by Dean Sherman; Book Report Chapter 1, "We Cannot but Tell" by Ross Tooley
 Resource material(s): Tape recorder, books

*Such as books, handouts, films, videos, etc.

University of the Nations

Field Assignment/Application (Second) Phase Final Student Evaluation & Report *(continued)*

(Due within 48 hours of course completion. To be filled in by school leader)

WEEK 1: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 2: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 3: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 4: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 5: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 6: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 7: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

University of the Nations

Field Assignment/Application (Second) Phase Final Student Evaluation & Report *(continued)*

(Due within 48 hours of course completion. To be filled in by school leader)

Form C2
Page 3
(06/12)

WEEK 8: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 9: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 10: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 11: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 12: Outcomes: identify which outcomes (from pages 5-6 of the FORM A) you worked toward or accomplished in the week _____

Primary Strategies/Activities _____

Resource Materials* _____

*Such as books, handouts, films, videos, etc.

Please take a moment at this point and review what you have already filled in:

- Have you completely filled in all information requested?
- Did you put the beginning and ending dates of the Field Assignment (Second) Phase?

On the next page, please be sure to answer all questions completely, and to include students' grades. Please remember that ONLY DTS grades are given as satisfactory or unsatisfactory (*S or U*) instead of letter grades. See FORM C instruction page 1, point 5. A - E for other details on grades. If the field assignment dates are multiple, (for example, a week of outreach is done in the middle of the lecture phase), please list the exact dates under 'additional dates' C 2 page 1.

University of the Nations
Teacher Information
(To be filled in by teachers)

Form D
Page 1
(06/12)

Instructions To The School Leader - Please Read Carefully Before Completing Form.

1. Form D is to be used ONLY for YWAM teaching staff and visiting teachers OR for those who do not already have current (within 2 years) information forms on file at a U of N Provost Office.
2. This Form D should be sent by the School Leader, after the course has finished, to the International Registrar along with the C1/C2. Please keep a copy of this Form D on file at your location.
 - **For Latin America and other Latin nations:** University of the Nations, International Registrar for Latin Records, P.O. Box 2266, AC EQS 104-304, Brasilia, DF 70343-970, BRAZIL Email: registrar.latin@uofn.edu
 - **For North America and English-speaking Central America/Caribbean:** University of the Nations, International Registrar for NACAC, P.O. Box 1005, Grayson, GA 30017, U.S.A. Email: registrar.nacac@uofn.edu
 - **For Europe, Middle East & Africa:** University of the Nations, International Registrar for EMA, Highfield Oval, Harpenden, Herts AL5 4BX, United Kingdom Email: registrar.ema@uofn.edu
 - **For Asia-Pacific:** University of the Nations, International Registrar for Asia-Pacific, Box 195, 75-5851 Kuakini Hwy, Kailua-Kona, HI 96740, U.S.A. Email: registrar.ap@uofn.edu
 - **For Asia (Southeast Asia/Australia; Indochina/Philippines; Central Asia):** University of the Nations, International Registrar for Asia, PO Box 7, Mitchell ACT 2911, Australia Email: registrar.asia@uofn.edu
 - **For India:** Registrar, UofN Lonavala, GPO Box 27, Lonavala 410401, M.S. India Email: registrar.india@uofn.edu

Commendation To Teach

In order to apply the scriptural principle of commendation expressed in the Pauline epistles, the University of the Nations is requesting information from each of our speakers. On this form, we ask about your academic, YWAM, and other training, as well as your ministry experience. We do not mean to imply that degrees or diplomas are pre-requisites to be able to minister within the U of N. However, we would like to know of the different ways the Lord has equipped you for your ministry, both formal and informal.

The reasons go beyond academic requirements. We have to answer questions from other institutions concerning the qualifications of our teachers. But we also have to answer similar questions from insurance companies, governments, and immigration authorities in various countries. The issue is accountability: if we teach accountability as part of the discipleship process, leading to spiritual maturity, we must be ready to live it ourselves. Further, we are accountable not only to academic and government authorities, but to students, students' families, and their pastors. Our primary accountability sphere, after the Lord, is to His Church. As we have information concerning your professional, practical and spiritual qualifications for being a U of N teacher, we are able to commend you to the Church, to governments, and to any other authorities, just as the Apostle Paul commended his co-workers (see Romans 16:1-2, I Corinthians 16:10-11, Ephesians 6:21-22, Colossians 4:10-13 and Titus 3:13).

Thank you for your diligence and faithfulness in providing this information.

